



Happy Valley Elementary School District  
Board of Trustees

**Regular Board Meeting Minutes**

June 8, 2021

Happy Valley Elementary Library  
17480 Palm Ave., Anderson, CA 96007

**OPEN SESSION – 5:30 p.m. Elementary Library**

- 1.0 Call to Order @ 5:41 p.m.**
- 2.0 Roll Call** – Tim Garman, Ben Swim, Cheryl Frazer – Present  
Carla Perry, Nate Echols - Absent
- 3.0 Public Comment**
- 3.1 Items in Closed Session: None
- 4.0 Adjourn Open Session and Convene Closed Session @ 5:42 p.m.**

**CLOSED SESSION – 5:35 p.m. Elementary Library**

- 5.0 Closed Session**
- 5.1 Conference Regarding Labor Negotiations (Government Code Section §54957.6):  
Certificated
  - 5.2 Public Employee Discipline/Dismissal/Release/Complaint (Government Code Section §54957)
  - 5.3 Education Code Sections 35146, 48900 et seq., 48912(b), and 49060 et seq., and 20 U.S.C. Section 1232g: Student Discipline or Other Confidential Student Matters
- 6.0 Adjourn Closed Session and Convene Open Session @ 6:10 p.m.**

**OPEN SESSION – 6:00 p.m. Elementary Library**

- 7.0 Open Session/Call to Order @ 6:21 p.m.**
- 8.0 Pledge of Allegiance** - led by Tim Garman

## **9.0 Approval of Agenda –**

On a motion by Cheryl Frazer, seconded by Ben Swim, the board voted 3-0 to approve the agenda.

## **10.0 Report from Closed Session –**

On a motion by Cheryl Frazer, seconded by Ben Swim, the board voted 3-0 to approve a Stipulated Student Expulsion.

## **11.0 Presentation – None**

## **12.0 Communications to the Board – None**

## **13.0 Public Comment –** The Public may address the board at this time. Items not on the agenda are restricted in response and action by the Board and its members. A three-minute limit is set for each speaker on all items. Public comment is limited to a maximum of 20 minutes (Government Code 54952). In order to protect the rights of all involved, complaints about employees should be addressed through the District complaint process. Speaking about a personnel issue at a Board meeting may prevent the Board from being able to act on it. Please see an administrator to initiate the complaint process.

13.1 Public Comment Session Opened @ 6:32 p.m.

13.2 Persons wishing to address the Board – Items on the Agenda – None

13.3 Persons wishing to address the Board – Items not on the Agenda – None

13.4 Public Comment Session Closed @ 6:32 p.m.

## **14.0 Public Hearing Session for LCAP and Parent Overview and Budget and Excess Reserve Statement:**

14.1 Open Hearing @ 6:32 p.m.

14.2 2021/22 LCAP – Local Control Accountability Plan and Parent Overview

Helen Herd and Beth Roberts presented the LCAP and Parent Overview to the board and reported the goals and actions of the district.

14.3 2021/22 Adopted Budget and Excess Reserve Statement

Helen Herd and Beth Roberts presented the Adopted Budget and the Excess Reserve statement to the board. They reported the dollar amounts the district will be spending to implement the goals that were spoken of in the LCAP/Parent Overview portion of the public hearing.

14.4 Close Hearing @ 7:58 p.m.

## **15.0 Consent Agenda -** Consent Agenda items are expected to be routine and non-controversial. They will be acted upon by the Board at one time without discussion. **Board Members may request that an item be removed from the Consent Agenda for later discussion.**

15.1 Approval of Minutes for Special Board Meeting May 11, 2021

15.2 Approval of Warrants May 1 – 30, 2021

15.3 Approve Williams Quarterly Report – April – June, 2021

On a motion by Cheryl Frazer, seconded by Ben Swim, the board voted 3-0 to approve the Consent Agenda.

**16.0 Personnel:**

**16.1 Accept Personnel Action Report**

On a motion by Cheryl Frazer, seconded by Ben Swim, the board voted 3-0 to accept the Personnel Action Report.

**17.0 Discussion/Action Items**

**17.1 Discussion/Action: Approve 2019/2020 LCAP Annual Update**

On a motion by Ben Swim, seconded by Cheryl Frazer, the board voted 3-0 to approve the 2019/2020 LCAP Annual Update.

**17.2 Discussion/Action: Approve Waiver Request for 2019-2020 CEA Audit Exception**

On a motion by Ben Swim, seconded by Cheryl Frazer, the board voted 3-0 to approve the Waiver Request for 2019-2020 CEA Audit Exception.

**17.3 Discussion/Action: Approval of Board of Trustees to move to Trustee-Area Elections or Stay with At-Large Elections**

On a motion by Cheryl Frazer, seconded by Ben Swim, the board voted 3-0 to approve continuing with At-Large Elections.

**17.4 Discussion/Action: Approve Amended Principal Contract for 2021/2022**

On a motion by Ben Swim, seconded by Cheryl Frazer, the board voted 3-0 to approve the amended Principal Contract for the 2021/2022 school year.

**17.5 Discussion/Action: Approve MOU with Confidential Management Staff**

On a motion by Cheryl Frazer, seconded by Ben Swim, the board voted 3-0 to approve the MOU with Confidential Management Staff.

**17.6 Discussion/Action: Approve Teacher Consent – Luke Westaby**

On a motion by Ben Swim, seconded by Cheryl Frazer, the board voted 3-0 to approve the Teacher Consent for Luke Westaby.

**17.7 Discussion/Action: Approve Elementary TOSA – Kevin Cooper**

On a motion by Cheryl Frazer, seconded by Ben Swim, the board voted 3-0 to approve Kevin Cooper as Elementary TOSA.

**17.8 Discussion/Action: Approve Secretary 1 & 2 Calendar Effective 21/22 School Year**

On a motion by Cheryl Frazer, seconded by Ben Swim, the board voted 3-0 to approve the Secretary 1 & 2 Calendar Effective 21/22 School Year

- 17.9 Discussion/Action: Approve Authorized Signatures on all Accounts and Reporting Documents, County and District – Shelly Craig, Beth Roberts, Rhonda Grijalva

On a motion by Ben Swim, seconded by Cheryl Frazer, the board voted 3-0 to approve Shelly Craig, Beth Roberts, Rhonda Grijalva as authorized signatories on all accounts and reporting documents.

## **18.0 Information/Discussion Items**

- 18.1 Community/Staff/District (suggested 2 minutes maximum per presenter)

- a) Community – None
- b) Certificated Staff – None
- c) Classified Staff – None
- d) Board Members – Cheryl Frazer reported that 4-H students are getting ready for the fair by practicing their showmanship.
- e) Primary Site Update – Karen Maki reported the staff attended professional development on Monday regarding vertical alignment in Language Arts and Math; other professional development opportunities will be upcoming for staff members in the near future.
- f) Elementary Site Update – Shelly Craig reported the following: staff members are involved in helping to refine systems such as the student handbook, calendars, etc.; Hope Rising Camp will be taking place on August 12 & 13 for identified students in the 6<sup>th</sup>, 7<sup>th</sup>, and 8<sup>th</sup> grades; the district will be switching from Remind to Aeries Parent Square for the 21/22 school year; graduation was a success and everyone had a great time.

- 18.2 Superintendent Update – Ms. Herd thanked to board for hiring her and giving her the opportunity to serve the district. She has really enjoyed her time here.

- 18.3 Business Manager Update – Beth Roberts reported the following: the cafeteria will be getting a new Point of Sale program to start off the new school year; all mail and deliveries will be routed to the District Office effective June 9<sup>th</sup> in an effort to centralize the process of tracking orders, packing slips, etc.; the district is being required to participate in a Salt Water Region Program through Clear Creek Water District. The District will have to pay someone to come out and test our water on a regular schedule.

- 18.4 Enrollment Update as of June 4, 2021 – 474 – Grades TK – 8 (including CDS and Independent Study/Homeschool)

## **19.0 Next Meetings**

June 9, 2021 – 6:00 p.m. – Regular Meeting – Elementary School Library

July – No Meeting

August 10<sup>th</sup>, 2021 – TBD

September 14, 2021 – TBD

## **20.0 Adjournment of Regular Board Session**

On a motion by Cheryl Frazer, seconded by Ben Swim, the board voted 3-0 to adjourn the Board Meeting at 9:05 p.m.

Approved August 10, 2021

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Clerk of the Board